

# FOCUS ON LABOUR EXPLOITATION

## Role description

**Title:** Project Volunteer

**Location:** 17 Oval Way, London, SE11 5RR

**Commitment:** 8 hours per week minimum

**Duration:** 3 months minimum

**Expenses:** lunch and travel covered up to £12,50 per day

**Interviews will take place on a rolling basis from June 25<sup>th</sup> 2018 with the role commencing once a suitable candidate is chosen.**

## Background

Focus on Labour Exploitation (FLEX) works to end human trafficking for labour exploitation. To achieve this, FLEX supports government and civil society to adopt effective responses to human trafficking for labour exploitation. FLEX works to prevent labour abuses, protect the rights of trafficked persons and promote best practice responses to human trafficking for labour exploitation by undertaking research, advocacy and by building awareness in this field. Through this work FLEX:

- Builds understanding of how best to prevent and identify cases of trafficking for labour exploitation;
- Increases focus on labour rights and labour standards in anti-trafficking policy and practice;
- Enhances understanding of legal rights and obligations relating to trafficking for labour exploitation.

You can find further information about FLEX on our website ([www.labourexploitation.org](http://www.labourexploitation.org))

## Who should apply

The purpose of this volunteer position is to support FLEX's projects, primary data collection and impact monitoring. This role will suit a graduate student looking to gain experience on access to justice, migrants rights and/or monitoring and evaluation. You will be interested in collecting evidence to support advocacy and working on a variety of projects simultaneously.

FLEX is committed to providing a safe and ethical working environment that promotes personal and professional goals. Together, we will define tasks and objectives to develop your skills and provide you with a supportive learning environment.

## How you will contribute

This is a unique opportunity to contribute to FLEX's work. You will:

1. Support primary data collection to inform advocacy;
2. Develop and maintain FLEX's databases;
3. Code and analyse primary and secondary data;
4. Review and analyse data related to FLEX's messages in government reports, briefings, parliamentary questions, media, etc.;

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5. Conduct stakeholder mapping for FLEX's projects and advocacy;
6. Collect and analyse relevant data to support donor reporting and organisational learning;
7. Perform other duties to support FLEX's admin and projects.

## What we expect

It is essential that you have:

- an undergraduate degree in law or a related social science discipline;
- strong analytical skills, including the ability to think critically about primary and secondary data;
- ability to collect and categorise a large amount of complex data;
- great organisational skills and strong interpersonal and team work skills;
- ability to work on own initiative, multitask, and produce outputs on short-time frames;
- commitment to the values and ethos of FLEX.

It is desirable that you have:

- experience with access to justice, migrant rights and/or human trafficking for labour exploitation;
- familiarity with current debates on labour exploitation and human trafficking.

## How to apply

Please send us:

- a **CV** briefly describing your previous experience (both voluntary and paid), relevant achievements in recent roles, and educational and professional qualifications.
- a **motivation letter** (max. 1 page) explaining:
  - reasons you are interested in volunteering at FLEX;
  - what you expect to learn while volunteering with us;
  - how your previous experience will support you in this role; and
  - weekdays and time you are available to volunteer.

Applications should be sent to Leticia Ishibashi at [leticiaishibashi@labourexploitation.org](mailto:leticiaishibashi@labourexploitation.org). Interviews will take place on a rolling basis from June 25<sup>th</sup> 2018.